

# About us



Sonitek was established in 1998. Currently, it offers niche IT and non-IT BPO services in Customized Web Design Solutions, Software Design, Development, Search Engine Optimization and Engineering & 3D modeling services. Based in Toronto, Canada Sonitek operates in India thru a wholly owned subsidiary office and delivery center in New Delhi India. We have a team of seventy-five dedicated professionals.

Sonitek is a strategic partner for Canadian companies looking to outsource their back office business processes.

Through its established Canadian presence, and its presence in India, Sonitek emerges in the marketplace with a differentiated offer that provides Canadian Small, Medium enterprise the “peace of mind” and “trust” that their offshore outsourced back office is in good hands.

Sonitek’s business model is to act as a “facilitator” and enhance relationships between Sonitek’s delivery center in India and the Client.

Sonitek bridges the cultural gap and the geographical distance between India and the Canadian corporations.

Sonitek is fully committed to reduce its Clients’ operating costs by blending Canadian and Indian costs and providing valuable, real time account management of outsourced back office business processes.

Sonitek’s Project Manager in Canada will interface with the Client and Sonitek’s delivery center to ensure that the Client’s interests are well represented. Sonitek’s Project Manager will demonstrate his experience in design and implementation of outsourced processes, and manage internal resources to support the Client.

Sonitek will work with its Clients to provide the best-suited method to migrate and implement the outsourced processes at its delivery center in India.

[Website Development](#)

[Software Development](#)

[Search Engine Optimization](#)

[Engineering Drawing](#)

[Legal Process Outsourcing](#)

# Our Services



## Website Development

- + Custom Website
  - Website Redesigned
  - Steps to build Website
- + Ecommerce Web Solution
  - Shopping Cart
- + Flash Development
  - Flash Design
  - Flash Animation
- + Corporate Branding
- + Graphic Design
- + Content Management System

## Software Development

- + DOT-NET
- + PHP
- + Database Development
- + Mobile Application Development
- + Game Development
- + ERP
- + CRM

## Search Engine Optimization

- + SEO FAQ
- + Keyword Research
- + Affiliate Marketing
- + Pay Per Click
- + Email Marketing

## Engineering Drawing

- + Cad Conversion
- + Architectural Design Drafting
- + Civil Engineering Design and Drafting
- + Structural Engineering Design and Drafting
- + Mep Engineering Design and Drafting
- + Product Development
- + Other Possible Industries

## Legal Process Outsourcing

- + Legal FAQ's
- + Legal Hype vs. Reality

# Our infrastructure



## **Human Resources support**

Sonitek is linked to many headhunter companies in India that assist us in getting talents with specific skills required by the Client.

## **Project Management**

Sonitek has Project Managers based in Toronto who will work with the Client and our Indian delivery center to ensure a smooth migration of processes.

## **Facility – Physical Office Space**

Sonitek has a delivery center located strategically in West Delhi, linked to a subway system and in a working class neighborhood, where skilled labor at competitive price is available

## **Information Technology (IT)**

Sonitek will provide state-of-the-art IT capabilities in telecommunication, internet bandwidth transfer, hardware and software

## **Latest Technology**

We maintain the latest technology, by using latest version software. This way, we can guarantee the compatibility of your files and documents.

## **Internet-based File Management**

Every modification will be saved in a systematic way, in order to make it easy for clients to track changes. Every file, old and new, will have a unique name, so all the files will still be accessible for review purposes.

## **Advanced Project Management & Seamless Communication Technology**

Our system makes it easy for you to keep up with tight schedules. You will be able to track the progress of each task and to make sure every project is done in a timely manner. Thread of questions and answers regarding specific topics will be linked to each task, complete with automatic alert on certain important dates

## **Data Security & Confidentiality**

All files will be backed up and stored in our servers. Limited or full access to files can be given depending on your organizational needs (security password will be assigned to some users to verify authority

# Process Flowchart

